



ALL ODISHA TAX ADVOCATES ASSOCIATION (AOTAA)

Regd. No.270/7202000078 of 2020-21

Link Road, Near Prime Hospital,
Cuttack - 753012 Odisha, India

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ALL ODISHA TAX ADVOCATES ASSOCIATION (AOTAA)

Minutes of the Managing Committee Meeting

A Meeting of the Managing Committee of the All Odisha Tax Advocates Association (AOTAA) was held on 14th April, 2026 at 6:00 PM through the Zoom platform.

The meeting was attended by 15 (fifteen) members. The requisite quorum being present, the meeting was duly constituted and called to order.

The following matters were taken up and resolved:

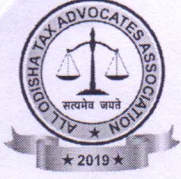
1. The Managing Committee unanimously approved the hosting of the AIFTP-EZ Golden Jubilee Zonal Tax Conference at Rourkela on 23rd August, 2026, which shall be a one-day conference.
2. The Managing Committee further resolved to appoint:
 - a. Shri Pradip Kumar Nayak, Advocate, Rourkela as the Conference Chairman, and
 - b. Shri Uttam Kumar Roy, Advocate, Rourkela as the Conference Secretary.

The Managing Committee placed on record its heartiest congratulations to Shri Pradip Kumar Nayak and Shri Uttam Kumar Roy on their appointment and extended best wishes for the successful आयोजन of the conference.

1. The Managing Committee approved the proposal for setting up of local chapters in various zones comprising the districts within such zones. It was resolved that:
 - a. The Vice Presidents of the respective zones shall head the local chapters.
 - b. The Assistant Secretaries shall be part of these chapters and shall coordinate with the Circle Offices.
 - c. The local chapters shall act as contact points between the State GST, Central GST and Income Tax Departments in their respective districts.

1. The Managing Committee further resolved that:
 - a. The formation of these chapters shall be completed within 2–3 months, and they shall commence functioning thereafter.
 - b. The respective Vice Presidents, with the assistance of the Assistant Secretaries, shall create zonal WhatsApp groups for effective communication among members.

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1. The Managing Committee resolved as follows:

a. Any correspondence made by any office bearer (including Vice Presidents, Assistant Secretaries, and Joint Secretaries) with any departmental authority shall be forwarded to the Secretary General by email for record purposes.

Any letter issued by an Assistant Secretary shall be forwarded to the concerned Vice President for approval.

b. The Vice President shall approve or suggest modifications within 24 hours of receipt and communicate the same back to the Assistant Secretary.

c. All correspondences shall be properly maintained on record, preferably in soft copy form.

It was further noted that the above procedure forms part of the amended Bye-laws of AOTAA, as passed in the last AGM held at Cuttack, and is subject to formal approval by the General Body.

6. It was further resolved that the formal approval for the opening of local chapters shall be obtained from the General Body in a virtual meeting to be convened shortly.

Shri Prasanta Kumar Mishra, Secretary General, proposed a Vote of Thanks.

There being no other business, the meeting concluded with a vote of thanks to the Chair.

Sd/-

(Bibekananda Mohanti)
President
AOTAA

Sd/-

(Shri Prasanta Kumar Mishra)
Secretary General
AOTAA

Zoom Virtual Meeting

Date: 14.04.2026.